



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	SAVITRIBAI PHULE COLLEGE OF EDUCATION AKOT DIST AKOLA
Name of the head of the Institution	Dr Shobhana P. Saoji
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	09518777853
Mobile no.	9403055116
Registered Email	akt_phule@yahoo.co.in
Alternate Email	ssaoji@ymail.com
Address	Bhagyashri Colony, Near Saraswati School, Akot, Dist. Akola. Akot
City/Town	Akot
State/UT	Maharashtra
Pincode	444101

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	Dr Suresh T. Kotwani
Phone no/Alternate Phone no.	09822628292
Mobile no.	9518777853
Registered Email	akt_phule@yahoo.co.in
Alternate Email	kotwani.suresh@yahoo.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://lqspm.org/pdf/AQAR%20Repir%202017-2018.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://lqspm.org/pdf/Document%203.pdf

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.19	2014	21-Feb-2014	20-Feb-2019

6. Date of Establishment of IQAC	16-Aug-2014
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Meeting for proper Planning & Implementation	26-Jun-2018 1	15

of curriculum		
Organization of orientation Programm & Workshops for implementation of curricular, Co-curricular & Extra curricular activities	02-Jul-2018 12	53
.Research Innovations and promotion of research activities by the IQAC/faculty members	16-Jul-2018 90	6
Student Alumni Meet	03-Feb-2019 1	32
Organization of TET Workshop	21-Oct-2018 3	77
Organization of Campus Interviews	27-Apr-2019 1	21
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2019 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1) Organization of Alumni Meet.

2) Teaching Quality Improvement Programmes.

3) Organization of TET Workshop.

4) Organization of Campus Interview.

5) Our One Faculty is member of Board of study. He contributed to revised B. Ed. Syllabus.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
To Prepare planning and implementation of curriculum	1) Distribution of workload among the faculty 2) Preparation of Academic Calendar 3) Preparation of Information Broachers, 4) Organization of various workshops for B.Ed.
To prepare Planning for Co-curricular & Extra Curricular Activities.	Organisation of Various cultural activities • Organisation of Annual gathering • Organisation of weeks, special days • Implementation of activities as per the government circular.
To Arrange Field Work for student teachers to expose them to a variety of approaches for teaching, observation of children in multiple socio cultural environment	School Engagement and Internship Programes Organized in various Schools.
To Organize and encourage Student-teachers to participate in cocurricular and extra curricular activities	Student-teachers regularly participated in the various co-curricular and extra curricular activities like Awareness Rallies, Social service camp, Special Days Celebration, Cultral activities, Literary Activities, Field Trips, Special School visit etc.
To encourage the Faculty Members to work as a research Guide	One Faculty Member is already working as a research guide of S.G.B.A.U. One member (Principal) got the guideship and is working as a research guide of S.G.G.A.U., Amravati. One faculty member has applied for it.
To Encourage the Faculty Members to write the articles, books, etc.	Two Members have published their books.
To Encourage the Faculty Members to	Faculty Members attended various

participate in International, Natational Conferences & Symposiums	conferances, Published Research Papers in Conferances & Journals.
Publication of Annual College Magazine	College Annual Magazine "Savitri - Jyot" Published.
Decentralization of Administration	The administration of College is done through various committees. The responsibilities for each class lies with One Faculty. Each committee Chairperson established in the college is allow to take appropriate decision.
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	22-Jan-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)	<p>1. Internet Connectivity : There is internet and Wifi system in the administrative and some academic section like computer Lab, Lecture Hall, library, staff room and in college campus. 2. Admission Process : Admission process is conducted through CET Cell, Govt. of Maharashtra, Mumbai. Centralized Admission Process (CAP) is conducted through the various admission rounds. For the seeking proper information of the college related to the admission process to the candidates is made available on admission related websites. The admission process for B. Ed. and M.Ed. course is totally centralized. In this way the Management Information System (MIS) is totally adopted for the admission process. 3. Institution Related Information: Information related to the institution such as physical and infrastructural facilities, faculty information, staff information, student information, is</p>

provided to various agencies through various links. This information is available on college website. 4. Students Scholarships: Process of all types of schemes of scholarship for student are implemented online through MAHADBT Portal. Due to online process students were easily benefited with the schemes. 5. E Communication : Communication to the various agencies, offices, linkages is done through mail. Various types of college related proposal and information is send time to time on concern links i.e. Govt. of Maharashtra, UGC, NCTE, AISHE, Directorate of Higher Education, University, Practicing Schools. 6. Formation of Whats App Groups : Whats App groups are formed and every types of information regarding time tables, new activities, competitive examination related information, examination relation information, University related information is send to the groups for creating awareness among the teacher trainees and update the knowledge regarding various curricular, co curricular and extracurricular activities. 8. Library Department : In the college Internet, Wifi and reprography facility is provided to the faculty and teacher trainee and the society for the educational purpose. 9. Availability of E resources: E resources are available in the college. Apart from this, guidance is given to the teacher trainees regarding various educational websites for seeking the information and update the knowledge. In this way this institution implemented Management Information System (MIS) for proper and transparent administrative, educational, communication and coordination purpose so the speed and quality of the work is maintained

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our one Faculty Member as a BOS Member, contribute for syllabus at University level. The curriculum planning and implementation committee of the college, oversee the academic affairs of the college. The committee periodically meet to

discuss on the methods, techniques and strategies to transact the curriculum more effectively. The committee further looks into the facilities required for improvement in instructional facilities for quality input of curriculum. At the beginning of the academic year students are given an orientation on the B.Ed. / M.Ed. curriculum meant for each academic year to enable the students to develop a better understanding about the theoretical and practical aspects apart from the modes of curriculum transaction and evaluation. Further, at the beginning of the academic year every teacher educator is asked to prepare academic planning of the academic year. Our college is affiliated to Sant Gadge Baba Amravati University, Amravati and need to follow the curriculum prescribed by the University, There is no scope for introducing any innovative curriculum in B.Ed programme as well as periodical revision and modification of curriculum. Periodical attempts are made to enhance the curriculum delivery mechanism in our college by providing periodical orientations to the teachers to enhance their teaching skills and adopt variety of innovative methods of teaching. Further, utmost care had been taken to complete the University prescribed B.Ed./M.Ed. curriculum on time. To strengthen students' learning and cater the individual differences in learning suitable mechanisms are evolved.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	0	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BEd	Education	26/06/2018
MEd	Education	26/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Constitutional Awareness program	26/11/2018	85
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
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BEd	BEd FY Internship	50
BEd	BEd SY Internship	37
MEd	MEd FY Internship	3
MEd	MEd SY Internship	6
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The Feedback from Students, teachers, Employers, Alumni is obtained for the overall development of Institution. Feedback forms are distributed at the end of year and the feed backs are received. The feedback forms are sorted and critically analyzed. Feedback given by the student teachers is analyzed and review of the effectiveness of the teaching learning strategies is taken. Also the review of the strategies used by the teachers, guidance given for practicum and practice lessons and feedback are analyzed. Teacher educators provide self-appraisal report to the head of the Institution at the end of academic year. The feedback is also obtained from various stake holders viz. Employers, Alumni. The responses and feedback from these stockholders are considered for further planning of policies and academic activities. The Principal after reviewing the feed backs and self-appraisal reports gives proper guidelines for improvements, if necessary.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	First Year	50	50	50
BEd	Second Year	50	37	37
MEd	First Year	50	3	3
MEd	Second Year	50	6	6

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG	Number of fulltime teachers available in the institution teaching only PG	Number of teachers teaching both UG and PG courses

			courses	courses	
2018	87	9	7	2	9

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
10	3	5	1	0	3
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

College has a formal mentor-mentee system. Students mentoring system in our college is based on the related objectives of Teacher Training Program. It helps the healthy relationship between student and teacher. For this, students are divided in groups, and each group is allotted one teacher as mentor. The mentor performed the following responsibilities. 1) Mentors keep watch on the attendance of students. 2) Mentors try to understand the academic problems of students in each semester and try to solve them. 3) Mentors try to understand the school engagement and internship problems of students in each semester and try to solve them. 4) Mentors try to understand the practical workshop problems of students in each semester and try to solve them. 5) Mentors try to maintain good discussion with the mentee through frequent meetings. 6) Mentors try to understand the learning problems of mentee and communicate it to IQAC. 7) Mentors provide the information of each semester theory paper, sessional work and college unit test examination to mentee. 8) Mentors guide the mentee about university examination. 9) Mentors try to understand other problems of students and provide counseling. 10) Mentors try to understand the administrative problems of mentee and help them. 11) Mentors inform about various co-curricular and extra-curricular activities and motivate them to participate actively. 12) Mentors provide the counseling for teacher's personality development, further education and employability.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
96	9	1:11

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
15	9	6	0	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr S.P.Saoji	Principal	Member, Moderation Committee, SGBAU
2018	Dr S.T.Kotwani	Assistant Professor	BOS Member, SGBAU
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	EDU	Sem IV	27/04/2019	13/06/2019
MEd	EDU	Sem IV	27/04/2019	13/06/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college has an internal assessment committee to carry out the effective implementation of Internal Assessment. The committee plans and implement the assessment process to evaluate the students performance as per SGBAU syllabus. The students are made aware of the internal evaluation system, at the beginning of the academic year in the light of academic calander. All internal evaluation system is firstly explained to student teachers through Induction programm in the beginning of the college by group in-charge teacher and scheme is also displayed on notice board for better clarity in the process of Continuous Internal Evaluation. For internal evaluation of practice teaching Group leaders are selected for every schools. Group leaders take Year plan of the schools, inform schools about their possible lesson dates and prepares the lesson time table of the school in the guidance of In charge -teacher. The practice teaching time tables are prepared with the consent of school principal or supervisor. Units are given by the subject teachers of schools. The lesson plans are approved by the guiding teacher educators. Guidance is also taken on one to one basis. Feedback receive in earlier lesson is discussed sometimes with subject teachers from schools also supervisors provide the practice lessons and give feedback for further improvement in the skills. Continuous internal assessment is based on micro teaching skills feedback, observation of lessons ,simulated and bridge lessons conducted and practice lesson conducted by student teachers. The internal assessment of the theory courses is done by conducting various unit tests and practicum assignments as per suggested in university syllabus. Students are promoted to expose in different activities.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college strictly adheres to the academic calendar published by the Sant Gadge Baba Amravati university. At the beginning of each academic year, the academic calendar and Activities of the institution are decided based on the university academic schedule. The faculty under the guidance of the principal meet together to plan the tentative schedule for the academic year. The academic calendar is made available to the students at the beginning of each academic year. Evaluation of the students' learning is done at different levels. There are internal and external examinations. The theory and practical work of each semester is evaluated both through internal and external evaluation systems. The internal assessment of the theory courses is done by conducting unit tests and practicum assignments. The external evaluation of all theory courses are done by End Semester Examination conducted by the university. The external evaluation of practice teaching i. e. final lessons exam in the IV semester are carried out as per schedule provided by the University. Academic calendar prepared focuses on the activities and program which have to be carried out in that academic sessions .

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://lgspm.org/pdf/PO%20PSO.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
EDU	BEd	Nil	37	31	83.78
EDU	Med	Nil	6	3	50.0
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://lgspm.org/pdf/SSS%202018-2019.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NIL	0	Nil
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	EDUCATION	3	5.76
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
EDUCATION	3
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nil	0	NIL	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	0	0	NIL
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	4	0	2
Presented papers	0	3	0	0
Resource persons	0	0	0	0
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
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Social Service Camp	S.P.C.E., AKOT	7	37
Field Visit to Hearing-Impaired school, Sawara	S.P.C.E., AKOT	7	41
Exhibition of Teaching Aids	S.P.C.E., AKOT	7	85
Blood donation camp	S.P.C.E., AKOT	7	28
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Tree Plantation Programme	S.P.C.E., AKOT	Tree Plantation Programme	9	50
Swachata Abhiyan	S.P.C.E., AKOT	college campus and surrounding area cleaning	7	85
Late Bhausahab Gangane Jayanti Utsav	S.P.C.E., AKOT	Annual Gathering	10	87
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Workshop for Action Research for B. Ed. students	37	SPCE Akot	3
Workshop for Preparing Research Proposal	5	SPCE Akot	5
Workshop on Use of ICT	87	SPCE Akot	3
Workshop on Use of Statistical measures in	40	SPCE Akot	6

research

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	School Internship B. Ed. II yr.	Shri Shivaji Vidyalaya Akot	16/08/2018	16/10/2018	10
Internship	School Internship B. Ed. I yr.	Shri Shivaji Vidyalaya Akot	21/01/2019	07/02/2019	17
Internship	School Internship B. Ed. II yr.	Saint Pauls Academy Akot	16/08/2018	16/10/2018	17
Internship	School Internship B. Ed. I yr.	Saint Pauls Academy Akot	21/01/2019	07/02/2019	17
Internship	School Internship B. Ed. II yr.	Narsing Vidyalaya Akot	16/08/2018	16/10/2018	10
Internship	School Internship B. Ed. I yr.	Narsing Vidyalaya Akot	21/01/2019	01/02/2019	16

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Shri Narsing Boys School, Akot	19/11/2011	Practice Teaching and Internship	80
Shri Narsing Girls High School, Akot	19/11/2011	Practice Teaching and Internship	30
Shri Shivaji High School, Akot	19/11/2011	Practice Teaching and Internship	80
Smt. Laxmibai Gangane Vidyalaya, Akot	12/11/2012	Practice Teaching and Internship	80
Smt. Laxmibai	12/11/2011	Practice Teaching	30

Gangane Vidyalaya, Wadali Deshmukh		and Internship	
Yashwantrao Chavhan Girls School, Akot	12/11/2011	Practice Teaching and Internship	30
Saraswati Vidyalaya, Akot	19/11/2011	Practice Teaching and Internship	50
Shri Neharu Vidyalaya, Akolkhed	12/11/2011	Practice Teaching and Internship	30
Gajanan Vidyalaya, Akoli Jahangir	12/11/2011	Practice Teaching and Internship	30
Shri Shivaji High School, Asegaon Bazar	12/11/2011	Practice Teaching and Internship	30
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
9.19	9.19

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Nil	Nil	Nil	2022

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	3187	187500	0	0	3187	187500
Reference Books	5352	487125	0	0	5352	487125

Journals	14	7945	0	0	14	7945
CD & Video	226	4520	0	0	226	4520
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	14	11	1	0	0	1	0	0	1
Added	1	0	0	0	0	1	0	0	0
Total	15	11	1	0	0	2	0	0	1

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2.11	211260	1.88	188495

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

.The college is having all the necessary physical, academic and support facility. The available infrastructure and other learning resources are maintain and used very well for the teaching-learning process and development of the student-teachers. Various committees like academic committee, sport committee, academic council etc.ensure optimal allocation and utilization. Laboratories :- Science lab, psychology lab, IT lab are well-equipped and are used as per needs. The labs are maintain by appointing teachers as in charge, who monitor effective utilization of various labs. Classrooms :- The available classrooms are used for lectures. The classrooms are well-equipped with

furniture and technology based facilities. Library :- Library is having essential textbooks, reference books, journals, computer with Internet facility, reprographic facilities etc. Reading room of the library is well equipped with seating capacity of 40 students. Free access to the books for students is available. Sport Facilities:- Outdoor games like cricket, hollyball, kho-kho, kabbaddi etc. and indoor games like chess, carrom etc. are available for students. All the available facilities are maintained properly for maximum utilization by the students, as per the policy of the college.

<https://lgspm.org/pro.html>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	nil	0	0
Financial Support from Other Sources			
a) National	GOI Post Matric Scholarship	56	888883.5
b) International	Nil	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Teachers Day	05/09/2018	35	Savitribai Phule College of Education, Akot
Yoga Workshop	29/12/2018	57	Savitribai Phule College of Education, Akot
Spiritual Awareness Meditation	22/12/2018	84	Bramhakumaries, Akot
Workshop on Action Research	25/01/2019	37	Savitribai Phule College of Education, Akot
Understanding the self	04/01/2019	35	Savitribai Phule College of Education, Akot
Remedial Coaching for Academically Needy	09/02/2019	12	Savitribai Phule College of Education, Akot
Arts and Drama workshop	15/02/2019	82	Savitribai Phule College of Education, Akot

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the

institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Guidance about TET/NET/SET	87	87	12	2
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
1. Aski Kids Public School, Akot. 2. Lal Bahadur Shastri Dnyanpeeth English School, Akot. 3. Swami Vivekanand English School, Akot. 4. Saint Paul Academy, Akot.	12	8	1. Vidyanchal Public School, Akot. 2. Shri Shivaji Art commerce and science college, Akot.	4	3
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	3	Savitribai Phule college of Education, akot	Education	Shri Shivaji Arts Commerce and Science college Akot	M A

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	1
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Swargiy Bhausahab Gangane Jayanti Utsav (Various Competitions)	College	87
Blood Donation Camp	College	20
Social Service Camp	College	37
Exhibition of Teaching Aids	College	85
Sport Week (Various Competition)	College	83
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	nil	National	Nil	Nil	Nil	nil
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Our college has active student council formed as per university guidelines. The chairman of the council is honorable Principal of the college and members of committee are as per representations given by the university. The council elects a student as College Representative (CR) and a University Representative (UR) elections. The basic need of student council is to cater the requirements of the students by carrying the major functions viz. to identify and help to solve problems encountered by students in the college campus, to communicate the opinion of the students to the college authority on any subject that concerns students and on which the union wishes to be consulted to promote and encourage the involvement of students in organizing various college activities, to involve students as stakeholders in decision making for various academic and administrative duties of college and the affiliated university. This enables the students in gaining leadership qualities, execution of skills, understanding and formulating new rules and regulations. The student council also has representation in the IQAC committee and College Development Committee of the college. There are various committees like Library Committee, Cultural Committee, Sports Committee, Grievance Redressal Committee, Discipline Committee, and Anti Ragging Committee which has student representatives. They give important student centric inputs to the college academic council meeting which helps in taking important administrative decisions. Under the activities

of student council students contribute in various capacities as volunteers for Blood donation camp, Road rallies etc. The representatives from the student council and other college committees contribute in different activities organized by the institution. The students have active representation in college magazine editorial board. The student representation makes various activities of the institution more transparent and this helps in enhancing the credibility of the institutional endeavor. The institution has different subject clubs which has active student representation in arranging different subject related activities, competitions, publications. The student representatives are also actively involved in organization of UG Level Seminar and workshops organized by the college during every academic year. The students also actively participate in field based societal and environmental awareness camps and programmes. Various academic field visits are arranged by the college during entire year and students have representations in planning, implementation of the visits.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

185

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

• The Institution decentralizes all academic and administrative matters by constituting various committees consisting teachers and student representatives with specific objectives to achieve the vision of the Institution. • In decision-making process every member of the committees are given complete freedom to express their views/opinions and those views/opinion are well taken for the improvement of the college functions. At the commencement of the year, the duties and responsibilities of each faculty member is assigned in the first meet. The faculty under the guidance of the principal is responsible for the academic functioning of the collage. The principal monitors the progress and evolution of the success of all the task and projects. The institution recognized capabilities of all the faculty and trust them. At the same time, decentralization brings transparency in every task. The decentralization of the administrative activities is achieved by forming different committees. Administrative structure is maintain in the college and functioning is with free demand autonomy. The principal communicates all significant information to all the stakeholders and maintains record of all the functions of the institution. The progress and quality of the various institutional activities is view in light of vision, mission, goals and objectives of the institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>The Sant gadge Baba Amravati University has initiated 2 year B.Ed course from the year 2015-2016 as per NCTE and Maharashtra state government norms. One of our faculty member is BOS (Board of studies) member of education faculty sant gadge Baba Amravati University and two were Invitee members in BOS (Board of studies) for development of the curriculum. The institution takes feedback on curriculum from different stakeholders, practice schools.</p>
Teaching and Learning	<p>. In curriculum transaction, teachers were encouraged to adopt innovative teaching methods to break down the monotonous in teaching and learning process by traditional methods of teaching. As soon as teaching each unit of a specific subject, certain tasks and assignments are assigned to students not only to develop better understanding but also to develop creativity in students. Teachers especially used ppt ,LCD, OHP, field experience, group discussions, etc. to make learning more interesting and effective. The college has separate well equipped curricular labs. such as psychology, science, social science and ICT., for giving comprehensive experience to the students.</p>
Examination and Evaluation	<p>Variety of evaluation techniques such as seminar, presentation, home assignment, individual / group projects, group discussion, supervised study etc. are used so as to enhance quality of examination system. Internal examinations are conducted in every term by modes of unit test, tutorials, practicum. Various competitions such as debate, essay, . PPT presentation are arranged regularly and the performance is assessed. The institution conducts preparatory examinations for student.</p> <p>The institution uses continuous evaluation for assessment of practicum, project work, workshop activities, sessional and EPC work.</p>
Research and Development	<p>The institution runs B.Ed. and M.Ed.</p>

course. .Teachers write research articles, research papers and publish in reputed research journals. Teachers also present research papers in conferences, seminar, workshops. Our faculty members are recognized PG and Ph.D research guide of Sant gadge Baba Amravati University. They also work as an external referee for other universities in Maharashtra and other states. Our faculty members are always engaged in research work. Students are also encouraged to take up small projects.

Library, ICT and Physical Infrastructure / Instrumentation

The college library has adequate number of books and journals, references books. Internet connection is also provided to the readers so to make use of e resources. The college library has reprography facility also. . ICT : The ICT resource centre has adequate number of computers, printers, scanner etc. Internet connectivity is provided to all computers. Students were also encouraged to make use of the ICT facilities available in the college to develop the skills in application of ICT tools.The college office has 3 computers. The college campus is under CCTV surveillance. Physical infrastructure : The college has all necessary infrastructures for effective conduct of the courses.

Human Resource Management

Our institute employees teachers and non teaching staff are as per norms of NCTE, UGC and Government of Maharashtra. .Teachers and the non teaching staff are encouraged for participation in professional development programmes. The principal of the college takes review of the expectations from staff, students, parents, alumini about the academic and administrative functioning of the college. The feedback obtained is utilized for overall improvements.

Industry Interaction / Collaboration

The college has collaboration with different schools and B.Ed, M.Ed. colleges. The college has signed MOU with practice teaching schools.

Admission of Students

The college has formed an admission committee as per the university guidelines. The admission of the students for B.Ed and M. Ed. course is done as per Admission Regulatory Authority, Government of Maharashtra

through CET on merits basis. The process of admission is online which offer transparency at every level of admission process.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>The college plans all academic and administrative activities. The feedback . are analysed by IQAC and considered before planning of activities at the commencement of the year. The departments, annual plan unit distribution, academic calendar etc. are planned, developed and deployed in accordance with syllabus and other requirements. The information is disseminated to the students and faculty members immediately through email, Whats-app groups, SMS. The digitization of different activities has helped in dismentation of relevant information to the students, other stake holders and research students.</p>
<p>Administration</p>	<p>The governance has been adopted by the college administration for carrying out activities like official communications to teachers, students, alumini and other agencies such as University, NAAC, NCTE, UGC by email. The information about salary, PF, Income tax etc. are conveyed to respective department on their portal. The notifications about different scholarships are conveyed to the students through notice board, Whats-app, website and email.</p>
<p>Finance and Accounts</p>	<p>The college accounts are managed and audited by Chartered Accountant. The admission and other fees receipt are prepared. The account books such as cash book, ledger are maintained. The income tax and professional tax are calculated and are sent to the government online. The office maintains the account of income and expenditure, receipt and payment, which are then audited by C.A.</p>
<p>Student Admission and Support</p>	<p>The admission process in the college is digitized and online as per the government norms. The college registration is done online for admission process. The information about seat acceptance and vacant seats is updated timely online on the government website through college</p>

	login. The college assist the students all the time in the online admission process. All the admission process is completed by CET cell.
Examination	The college has well equipped ICT infrastructure for conducting internal and University examinations. The examination department is provided with all and necessary ICT tools such as separate computing system and internet facility by the college for online examinations. The college assessment marks are entered online through college login on University examination portal. The assessment records are maintained with the help of computer and sent to University.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Nil	Nil	Nil	0
2019	Nil	Nil	Nil	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	Nil	Nil	Nil	Nil	Nil	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	1	02/07/2018	31/07/2018	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching	Non-teaching

Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Health Check-up, Personal loan	Health Check-up, personal loan	Health Check-up, Facility to pay the college fees in installments

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

.All Institutional accounts are maintained as per rules and regulation of State Government of Maharashtra. The details of income and expenditure are subject to audit by Auditor. The details of income and expenditure of the college is prepared by the accountant of the college for onward transmission to the auditor, every year. If at all any clarification or objections from the auditor are placed, then the accountant give necessary clarifications, and then they are audited by C.A.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
No file uploaded.		

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	Principal
Administrative	No	Nil	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Organize meeting in a year , take suggestions from the parent throughout the year , they can meet with principal, teachers , non teaching staff and other students of the class. Colleges take the academic feedback and suggestions from parents and solve the problems if they have.

6.5.3 – Development programmes for support staff (at least three)

1.The staff members are motivated and encourage to upgrade their qualifications. 2.They are encouraged for giving departmental examinations. 3.The non-teaching support staffs are allowed to attend various training programmes 4. Teaching staff encourage for upgrading their API score and prepare CAS proposal for their promotion.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Increased use of ICT in teaching learning process. 2. Prepared AQAR. 3.

Organized Parent Meet.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Annual Gathering	05/12/2018	05/12/2018	12/12/2018	87
2018	Workshop on Teaching-aids	04/02/2019	04/02/2019	06/02/2019	85
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Constitutional Awareness Programme	26/11/2018	26/11/2018	69	18
Bhauasaheb Gangane Jayanti Utsav (Annual Gathering)	05/12/2018	12/12/2018	69	18
Sant Gadgebaba Punyatithi (Swacchata Abhiyan)	20/12/2018	20/12/2018	68	16
Savitribai Phule Jayanti (Balika Din)	03/01/2019	03/01/2019	68	18
Lecture on "Importance of gender Equality " delivered by Dr. Pratibha Patil On the occasion of World Women Day	08/03/2019	08/03/2019	69	18

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

1. Rain water harvesting 2. Plantation of trees 3. Plastic free campus programme.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Ramp/Rails	Yes	0
Rest Rooms	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	01/06/2018	365	Playground for local society	Social responsibility	96
2018	1	1	01/06/2018	365	Library for society	Social responsibility	96
2019	1	1	30/03/2019	07	Workshop on Self Understanding	Self understanding	93

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Information Broucher (Prospectus)	01/07/2018	Rules and regulations of our college, day by day activities, exam dates are published in the college prospectus and it was strictly followed by head of the institution, staff members and students.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2018	21/06/2018	57
Teachers Day	05/09/2018	05/09/2018	35
Mahatma Gandhi Jayanti	02/10/2018	02/10/2018	32

Rally on World Aids Day	01/12/2018	01/12/2018	94
Lecture on World Youth Day	12/01/2019	12/01/2019	93
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. The work starts with daily prayer.
2. Meditation on every Saturday.
3. Pollution free campus.
4. Tree plantation.
5. Rain water harvesting.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Paritoshik Yojana:- The management of our society has made arrangement to give a gold -medal prize to whom who comes first in B,Ed. Exam at university level. The prize is given at and by Sant Gadge Baba Amravati University, which is sponsored by our management. Objectives of this yojana are :- a) To motivate students b) To develop competitive attitude among students c)To appreciate and inspire students. 2. Dainik Paripath (Morning Assembly) Objectives:- i) It helps to improve students' knowledge. ii) To check the uniform, hygienic conditions presence, and regularity of students. iii) To build up confidence in students to exhibit their creative qualities. iv) To make them disciplined. v) To develop unity. vi) To stimulate extracurricular activities. vii) To motivate expression and overcome self-consciousness. viii) To share information. ix) To develop aesthetic sense. The morning assembly is a common meeting ground to which each brings his offerings, a place where all cooperate for the pleasure and well being of the whole. The idea of a morning assembly is primarily to set the day off with positive energy. The topics chosen should therefore be positive and forward looking. In our College, the procedure is presented as per the following format. The morning assembly takes place at 11:50 am in following way 1) Assembly order. 2) National Anthem. 3) Message of Day. 4) Current affairs. 5) Prayer. In our college we called it as 'Dainik Paripath' it is the basic best practice for the students, teacher educators that they all are introduced with the assembly. This practice is one of them. The college is making a small effort to ensure that it will help for college student to become the back bone of the country of India.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://lqspm.org/best.html>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college provide opportunity for sharing of inter -cultural, inter-religious and inter-faith values. The college was established in 1986 and is the first NAAC accredited self financed B.Ed. college in the Sant Gadge Baba Amravati University Amravati. The college always inspire the students in the pursuit of knowledge ,values and social responsibility. all teaching faculty members are having Ph.D. There is always a high demand for admission to this college comparatively than other colleges in the university area.

Provide the weblink of the institution

<https://lqspm.org/best.html>

8.Future Plans of Actions for Next Academic Year

1. Plan to organisation of conferences/seminars. 2. Plan to organise various workshop for students. 3. Plan to buy a no, of books, journals and e-journals. 4. Plan to digitalise all the books and learning resources in the library. 5. To promote facilities for more research work. 6. To straighten placement cell activities allocation and utilization.